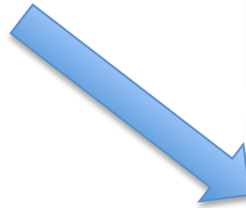


Ottawa Hills Schools Parent Portal Account Creation

Go to <https://ottawahills.ps.nwoca.org/public/> or [Ottawahillsschools.org](https://ottawahillsschools.org) and click on the Parent Portal login

Click on Create Account button. Do NOT try to enter info into Login fields.



PowerSchool

Login

User Name

Password

[Having trouble logging in?](#)

Submit

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

Create Account

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Fill in required information for ALL STUDENTS you want to associate with this account (Access ID and Access Password are provided by the district).

If everything is entered correctly and your username is available, you will be presented a screen congratulating you on creating your new account. Using the username and password that you just created, log into the Parent Portal and customize your account.

Click on eMail Notification and/or My Calendars buttons to setup customized communications.

PowerSchool

Create Parent/Guardian Account

First Name

Last Name

Email

Desired User Name

Password

Re-enter Password

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
6. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
7. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>

enter