

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Elementary LMC

June 21, 2016

The Ottawa Hills Board of Education, Ottawa Hills Local School District, Lucas County, Ohio, met for its regular business meeting on Tuesday, June 21, 2016, beginning at 4:30 p.m., in the Ottawa Hills Elementary LMC.

Board members in attendance were Mr. David Arnold, Mr. Troy Greeley, Mr. Corey Hupp, and Mrs. Kate Pixler. Also in attendance were: Mr. Brad Browne, Mr. Peter Boice, Mr. John Card, Mr. John DeMilt, Mrs. Tracy Hertz, Mr. Ben McMurray, Dr. Kevin Miller, and Mr. Shane Patacca.

Agenda
Approved
63-16

In the absence of President Brad Johnson, Vice President Corey Hupp called the meeting to order. Mr. Greeley moved to approve the agenda. Second by Mrs. Pixler.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Hupp	Aye
				Carried

Thank you notes from Rosalice Manlove and Christine Dever were acknowledged.

John Card asked what the Board of Education is doing to oppose the Secor Road widening project.

Dr. Miller presented the superintendent's update and district inservice meeting report. He also conducted discussion on gathering community input regarding the Master Facilities Plan. Dr. Miller shared that Hart Associates presented a report on their findings from one-to-one interviews with residents; Ottawa Hills Schools Foundation Trustees met and have named chairs for their committees; the Director of Development and Alumni Relations position is posted. Dr. Miller doesn't anticipate a need for the July 7 special board meeting. Board Retreat will be held Tuesday, July 19, 12 noon at the Sanger Branch Library. The regular board meeting will follow the board retreat, at 4:30 p.m. in the Community Room.

Mr. Hupp discussed the widening of Secor Road. Mr. Hupp also shared that OHSPA approved purchases totaling \$13,000 from the teachers' wish lists. Mrs. Pixler reported that the Athletic Boosters held board elections: there are 10 (ten) new trustees and 8 (eight) returning trustees.

Ottawa Hills
Schools Budget
Assumptions
and Annual
Operating
Appropriations
for Fiscal Year
2017 Approved
64-16

Mr. Browne recommended the Board approve the Ottawa Hills Schools Budget Assumptions and annual operating appropriations for Fiscal Year 2017 (the appropriations are on file in the treasurer's office). Mr. Arnold moved to approve the budget assumptions and annual operating appropriations for Fiscal Year 2017. Second by Mr. Greeley.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Hupp	Aye
				Carried

Consent
Agenda
Approved
65-16

Dr. Miller recommended that the Board approve the Consent Agenda. Mr. Arnold moved to approve the Consent Agenda. Second by Mrs. Pixler.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Hupp	Aye
				Carried

Approval of the Consent Agenda included the following action:

- Approved minutes of the April 18, 2016 regular meeting, the May 16, 2016 regular meeting, and the May 26, 2016 special meeting

- Approved investment and financial reports

General Fund (001)	\$1,027,396.63
Bond Retirement (002)	\$50.26
Permanent Improvement (003)	\$5,032.80
Special Trust (007)	\$4,351.66
Endowment (008)	\$335.05
Uniform School Supplies (009)	\$239.60
Rotary – Internal Services (014)	\$2.65
Public School Support (018)	\$30,777.65

RECORD OF PROCEEDINGS

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Elementary LMC

June 21, 2016

Other Grant (019)	\$93.00
Host Tournament Account (022)	\$365.00
Student Managed Activity (200)	\$4,637.27
District Managed Activity (300)	\$18,100.32
Title I Targeted Assistance (572)	\$5,375.27
Title II-A Teacher Quality (590)	\$5,525.88

<u>Investment Account</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
StarOhio (General Account)	\$3,600,121.78	0.48%	Continuous
StarOhio (Trust Accounts)	\$115,928.53	0.48%	Continuous
Star Plus	\$1,005,798.02	0.37%	Continuous
M.S.S.B.: Ally Bank C.D.	\$78,427.53	2.00%	September 30, 2016
M.S.S.B.: Goldman Sachs C.D.	\$95,002.47	0.95%	February 21, 2017
M.S.S.B.: Discover Bank C.D.	\$95,000.00	1.10%	February 20, 2018
M.S.S.B.: G.E. Capital Retail Bank C.D.	\$100,000.00	1.05%	November 22, 2016
M.S.S.B.: CIT Bank C.D.	\$250,000.00	1.45%	November 22, 2017
M.S.S.B.: G.E. Capital Retail Bank C.D.	\$151,406.73	2.10%	November 1, 2018
M.S.S.B.: G.E. Capital Financial Bank C.D.	\$66,301.56	4.00%	February 13, 2019
M.S.S.B.: Barclays Bank C.D.	\$251,365.75	2.10%	August 13, 2019
M.S.S.B.: American Express C.D. (Utah)	\$171,005.68	2.10%	August 28, 2019
M.S.S.B.: First Bank C.D.	\$100,503.97	1.10%	December 20, 2016
M.S.S.B.: Ally Bank C.D.	\$175,672.19	0.75%	April 10, 2017
M.S.S.B.: Goldman Sachs C.D.	\$150,000.00	2.25%	September 23, 2020
M.S.S.B.: Capital One Bank C.D.	\$249,508.72	2.00%	September 10, 2019
M.S.S.B.: Greenwood DE C.D.	\$151,559.59	2.30%	September 30, 2020
M.S.S.B.: Capital One C.D.	\$249,285.18	2.20%	October 21, 2020
Federal Home Loan Mortgage Corp.	\$174,934.37	1.13%	October 29, 2020
M.S.S.B.: Grand Banking Co. of GA C.D.	\$250,000.00	0.65%	June 23, 2016
M.S.S.B.: Santander, Wilmington DE, C.D.	\$250,000.00	0.75%	September 23, 2016
M.S.S.B.: Patriot Nation, Stanford CT, C.D.	\$250,000.00	0.80%	November 30, 2016
M.S.S.B.: Midland State Bank of IL, C.D.	\$249,000.00	0.85%	January 23, 2017
M.S.S.B.: Yadkin Valley, Statesville NC, C.D.	\$250,000.00	0.55%	July 13, 2016
M.S.S.B.: 1 st Nat'l, Riverside CA, C.D.	\$250,000.00	0.60%	October 17, 2016
M.S.S.B.: Merchants & MFTS, Joliet, IL, C.D.	\$250,000.00	0.70%	February 11, 2017
M.S.S.B.: 1 st Nat'l B & T, Vinita, OK, C.D.	\$250,000.00	0.70%	February 20, 2017
M.S.S.B.: Everbank Jacksonville, FL C.D.	\$250,098.68	2.00%	December 21, 2020
M.S.S.B.: BMO Harris Bank C.D.	\$50,312.12	1.20%	February 2, 2018
M.S.S.B.: Comenity Bank C. D.	\$200,000.00	1.05%	April 2, 2018
M.S.S.B.: Whitney Bank, Gulfport, MS, C.D.	\$250,000.00	0.70%	April 20, 2017
M.S.S.B.: Dollar Bank, Pittsburgh, PA, C.D.	\$210,210.47	1.65%	February 12, 2019
M.S.S.B.: Bucks Co. Bank, Doylestown PA, C.D.	\$227,991.27	1.45%	February 28, 2019
Institutional Money Mkt. Fund	\$16,442.41	0.00%	Continuous
Fifth-Third – Compensating Bal. Acct	\$100,000.00	0.00%	Continuous
Fifth Third – Public Funds Sweep Acct	\$1,112,252.33	0.00%	Continuous

- Transfer of \$221,068.00 from the General Fund to the Permanent Improvement Fund.

- Appropriation Modifications

		Appropriation Increase	Appropriation Decrease
001-900	General Fund - Transfers	\$ 221,068.00	
003	Permanent Improvement		\$ 221,068.00

- Approved Then and Now Certificate Exceeding \$1,000.00 (O.R.C. 5705.41)
- Approved Supplemental Salary Positions for 2015-2016, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Elementary LMC

June 21, 2016

- Heidi O'Connor, Home Instruction Tutor (hourly), \$36.54, (retroactive to May 25, 2016)
 - not to exceed 3 hours

 - Approved Supplemental Salary Positions for 2016-2017, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.
 - Daniel Feuerstein, curriculum work (hourly), \$32.24
 - Paul Genzman, curriculum work (hourly), \$32.24
 - Nicole Silver, curriculum work (hourly), \$32.24
 - Angela Parker, noon duty supervisor (daily), \$25.78
 - Matt Gargas, assistant girls' tennis coach, \$2,260.00
 - Tyler Fairchild, assistant cross country (boys and girls) coach, \$2,221.00
 - Paul Genzman, Science Olympiad co-advisor, \$1,130.00 (half of supplemental)
 - Jeremy Nixon, Science Olympiad co-advisor, \$1,130.00 (half of supplemental)
 - Jeanine Bailey, Junior High Science Olympiad co-advisor, \$991.50 (half of supplemental)
 - Jonathon Siebenaler, Junior High Science Olympiad co-advisor, \$991.50 (half of supplemental)
 - Diane Drabek, Mentor-entry year teacher, \$2,300.00 (for Kelsi Krill)

 - Approved the following additional supplemental positions for the 2016-2017 school year (both supplementals will be fully reimbursed to the district by Athletic Boosters):
 - Gregory Neuendorf, strength coach, \$6,720.00 (for summer, winter, and spring seasons)
 - Jessica Temple, assistant strength coach, \$1,680.00 (for summer season only)

 - Employed the following for summer custodial help:
 - Gregory Neuendorf, at the hourly rate of \$10.00, retroactive to June 8, 2016
 - Madeline Freeman, at the hourly rate of \$10.00, retroactive to June 13, 2016

 - Approved Volunteer Supplemental Positions for 2016-2017, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.
 - Bronson Sturt, volunteer football coach

 - Approved the resignation of Gregory Neuendorf, mentor (entry-year teacher) \$2,300.00, for the 2016-2017 school year.

 - Approved extended school year services for special education students at the following rates:
 - Sharon Abendroth – extended school year instruction for one student, 20 hours at \$36.54/hour

 - Approved the following individuals for an extra period for the 2016-2017 school year:
 - Tim Adkins - 1.5 extra periods, all year
 - Mary Kate Hafemann - 1.0 extra period, all year
 - Jeremy Nixon - .25 extra period, all year

 - Approved fees for the elementary school for the 2016-2017 school year
- | | | |
|--------------|---|---------|
| Kindergarten | - \$ 25.00 per student for supplies | |
| | - \$ 5.75 per student for Scholastic News | + .50 |
| | - \$ 13.00 per student for headphones | +\$1.00 |
| Grade 1 | - \$ 15.00 per student for supplies/film developing | |
| | - \$ 5.75 per student for Time for Kids | + .50 |
| | - \$ 1.00 per student for Wildwood Naturalist | |
| | - \$ 8.00 per student for Valentine Theater | |
| Grade 2 | - \$ 15.00 per student for supplies | |
| | - \$ 5.75 per student for Scholastic News | + .50 |
| | - \$ 5.00 per student for Texas Instrument Calculator | |

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Elementary LMC

June 21, 2016

- Approved Extracurricular Activities Pay-to-Participate fees for the junior high school and the senior high school for the 2016-2017 school year
- Conducted the first reading of the 2016-2017 *Elementary School Parent Handbook*
- Adopted Textbooks for the 2016-2017 School Year:

Grade Level	Course Title	Book Title	Publisher	© Date
<u>European History</u>				
11-12	AP European History	<i>A History of Western Society for AP</i>	Bedford St. Marten's	2014
<u>Accounting</u>				
10-12	Accounting	<i>Multicolumn Journal</i>	Cengage	2014

- Approved one-half (1/2) dock day for Noreen Hanlon, taken Friday, May 13, 2016.
- Approved the following individuals as tuition students for the 2016-2017 school year:
 - Ziad Mourad (7th grade), son of Imad Mourad, Sylvania, Ohio
 - Jonathan Yark (11th grade) and Jamie B. Yark (8th grade), children of Mary Yark, Sylvania, Ohio
- Approved two years unpaid leave of absence for disability for Rose Stevens, custodian, from May 1, 2016, to April 30, 2018.
- Approved maternity leave for Rachel Wanner, starting September 1, 2016 and ending November 28, 2016.
- Approved maternity leave for Gráinne Kulka, starting September 21, 2016 and ending January 3, 2017.

Resolution
Declaring That
An Item
Necessary For
the Schools Of
This District Is
Available And
Can Be
Obtained From
A Single Source
Approved
66-16

Mr. Arnold moved to approve a Resolution declaring that an item necessary for the schools of this district is available and can only be obtained from a single source:

RESOLUTION DECLARING THAT AN ITEM NECESSARY FOR THE SCHOOLS OF THIS DISTRICT IS AVAILABLE AND CAN BE OBTAINED ONLY FROM A SINGLE SOURCE

WHEREAS, section 3313.46 of the Ohio Revised Code requires this Board of Education to advertise for bids when it determines to acquire or construct certain improvements the cost of which will exceed \$25,000 and to award a contract to the lowest responsible bidder, except where any item is available and can be acquired only from one source; and

WHEREAS, the Board has determined to acquire Apple Computers pursuant to a lease agreement; and

WHEREAS, this Board has determined that Apple, Inc. is the only source from which Apple Computers are available and can be obtained;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Ottawa Hills Local School District, two-thirds of the members thereof concurring, that:

SECTION I

For the aforesaid reasons and pursuant to Revised Code Section 3313.46(B)(2), this Board hereby finds, determines and declares that Apple, Inc. is the sole single source from which Apple Computers are available and can be obtained by lease and, therefore, the bidding procedures prescribed by Section 3313.46(A) of the Revised Code do not apply to obtaining those items.

SECTION II

The President of this Board, the Superintendent and the Treasurer are hereby authorized and directed to do any and all things and take any and all actions required to enter into a lease agreement with Apple, Inc. for the lease of computers to be used for instructional purposes.

RECORD OF PROCEEDINGS

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Elementary LMC

June 21, 2016

SECTION III

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Second by Mr. Greeley.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Hupp	Aye
				Carried

Master Lease
Purchase
Agreement
With Apple,
Inc. Approved
67-16

Mr. Arnold moved to approve the Master Lease Purchase Agreement with Apple, Inc. dated June 15, 2016. Second by Mr. Greeley.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Hupp	Aye
				Carried

Adjournment
Approved
68-16

There being no further business, at 5:45 p.m. Mr. Greeley moved to adjourn the meeting.

Second by Mr. Arnold.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Hupp	Aye
				Carried



Corey Hupp, Vice-President

ATTEST:



Bradley Browne, Treasurer