

# RECORD OF PROCEEDINGS

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

August 16, 2016

The Ottawa Hills Board of Education, Ottawa Hills Local School District, Lucas County, Ohio, met for its regular business meeting on Tuesday, August 16, 2016, beginning at 4:30 p.m., in the Ottawa Hills Community Room.

Board members in attendance were Mr. David Arnold, Mr. Troy Greeley, Mr. Corey Hupp, Mrs. Kate Pixler, and Mr. Brad Johnson. Also in attendance were: Dr. Kevin Miller, Mr. Bradley Browne, Mr. Peter Boice, Mr. John Card, Mrs. Tracy Hertz, Ms. Kori Kawczynski, Dr. Bill Miller, Mr. Shane Patacca, Mrs. Jackie Patterson, Mrs. Jen Wagoner, and Mr. Jim Walter.

Agenda  
Approved  
81-16

President Brad Johnson called the meeting to order. Mr. Arnold moved to approve the agenda. Second by Mr. Hupp.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Dr. Miller presented the district inservice meeting report.

Dr. Miller shared that many new students enrolled in the district over the past few weeks. Total student enrollment to start the 2016-2017 school years is 912. Mrs. Hertz shared information about special education compliance measures issued by the state. Ottawa Hills “met requirements” in all areas. Dr. Miller provided an update on Permanent Improvement Projects. Next meeting of the OH Schools Foundation trustees is August 29. The trustees are working on policies, finalizing the New Case for Support, and the October 7 Chicago alumni event. Great Lakes Marketing has completed the focus groups led by Lori Dixon. A full report is expected soon. Attorney Cheryl Wolff is retiring from Spengler Nathanson. Attorneys Dave Smigelski and Jenny McHugh will now work with the district on any legal issues. Opening Day breakfast is at 8:00 a.m. in the high school main gym on Monday, August 22. There will be a special board meeting on Thursday, August 18, at 7:30 a.m.

Consent  
Agenda  
Approved  
82-16

Dr. Miller recommended that the Board approve the Consent Agenda. Mr. Greeley moved to approve the Consent Agenda. Second by Mrs. Pixler.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Approval of the Consent Agenda included the following action:

- Approved minutes of the July 19, 2016 special meeting and July 19, 2016 regular meeting
- Approved investment and financial reports

General Fund (001)	\$8,721,716.87
Bond Retirement (002)	\$73,981.63
Permanent Improvement (003)	\$638,282.01
Special Trust (007)	\$90,989.30
Endowment (008)	\$13,869.38
Uniform School Supplies (009)	\$12,439.41
Rotary – Internal Services (014)	\$34,750.01
Public School Support (018)	\$79,782.73
Host Tournament Account (022)	\$102.20
House Bill 426-Term Benefits (035)	\$41,210.85
Student Managed Activity (200)	\$53,229.30
District Managed Activity (300)	\$109,037.70

<u>Investment Account</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
StarOhio (General Account)	\$2,409,265.31	0.50%	Continuous
StarOhio (Trust Accounts)	\$103,892.34	0.50%	Continuous
Star Plus	\$1,006,434.34	0.39%	Continuous
M.S.S.B.: Ally Bank C.D.	\$78,427.53	2.00%	September 30, 2016
M.S.S.B.: Goldman Sachs C.D.	\$95,002.47	0.95%	February 21, 2017
M.S.S.B.: Discover Bank C.D.	\$95,000.00	1.10%	February 20, 2018
M.S.S.B.: G.E. Capital Retail Bank C.D.	\$100,000.00	1.05%	November 22, 2016

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

August 16, 2016

M.S.S.B.: CIT Bank C.D.	\$250,000.00	1.45%	November 22, 2017
M.S.S.B.: G.E. Capital Retail Bank C.D.	\$151,406.73	2.10%	November 1, 2018
M.S.S.B.: G.E. Capital Financial Bank C.D.	\$66,301.56	4.00%	February 13, 2019
M.S.S.B.: Barclays Bank C.D.	\$251,365.75	2.10%	August 13, 2019
M.S.S.B.: American Express C.D. (Utah)	\$171,005.68	2.10%	August 28, 2019
M.S.S.B.: First Bank C.D.	\$100,503.97	1.10%	December 20, 2016
M.S.S.B.: Ally Bank C.D.	\$175,672.19	0.75%	April 10, 2017
M.S.S.B.: Goldman Sachs C.D.	\$150,000.00	2.25%	September 23, 2020
M.S.S.B.: Capital One Bank C.D.	\$249,508.72	2.00%	September 10, 2019
M.S.S.B.: Greenwood DE C.D.	\$151,559.59	2.30%	September 30, 2020
M.S.S.B.: Capital One C.D.	\$249,285.18	2.20%	October 21, 2020
Federal Home Loan Mortgage Corp.	\$174,934.37	1.13%	October 29, 2020
M.S.S.B.: Santander, Wilmington DE, C.D.	\$250,000.00	0.75%	September 23, 2016
M.S.S.B.: Patriot Nation, Stanford CT, C.D.	\$250,000.00	0.80%	November 30, 2016
M.S.S.B.: Midland State Bank of IL, C.D.	\$249,000.00	0.85%	January 23, 2017
M.S.S.B.: 1 <sup>st</sup> Nat'l, Riverside CA, C.D.	\$250,000.00	0.60%	October 17, 2016
M.S.S.B.: Merchants & MFTS, Joliet, IL, C.D.	\$250,000.00	0.70%	February 11, 2017
M.S.S.B.: 1 <sup>st</sup> Nat'l B & T, Vinita, OK, C.D.	\$250,000.00	0.70%	February 20, 2017
M.S.S.B.: Everbank Jacksonville, FL C.D.	\$250,098.68	2.00%	December 21, 2020
M.S.S.B.: BMO Harris Bank C.D.	\$50,312.12	1.20%	February 2, 2018
M.S.S.B.: Comenity Bank C. D.	\$200,000.00	1.05%	April 2, 2018
M.S.S.B.: Whitney Bank, Gulfport, MS, C.D.	\$250,000.00	0.70%	April 20, 2017
M.S.S.B.: Dollar Bank, Pittsburgh, PA, C.D.	\$210,210.47	1.65%	February 12, 2019
M.S.S.B.: Bucks Co. Bank, Doylestown PA, C.D.	\$227,991.27	1.45%	February 28, 2019
M.S.S.B.: Wells Fargo, Sioux City, SD, C.D.	\$250,000.00	1.60%	June 30, 2021
M.S.S.B.: Comenity Bank, C.D. (Utah)	\$253,409.93	1.60%	February 22, 2021
Institutional Money Mkt. Fund	\$18,754.68	0.00%	Continuous
Fifth-Third – Compensating Bal. Acct	\$100,000.00	0.00%	Continuous
Fifth Third – Public Funds Sweep Acct	\$929,058.95	0.00%	Continuous

- Approved appropriation modifications
- Approved the following transfer of funds:
  - \$13,000.00 from the General Fund to the Athletics Fund
  - \$15,000.00 from the General Fund to the OH21 Fund
- In accordance with Policy 9211, Ottawa Hills Local School District recognizes OHSPA, Boosters, and OH21 as school support organizations for the 2016-2017 school year
- Waived tuition and fees (except for yearbook and newspaper) for the following AFS exchange students:
  - Clara Schwinn, from Germany, who is residing with Linda and Dennis Sherry
  - Paul Durlacher, from Austria, who is residing with Jennifer and Mike Sherman
- Approved the following as tuition students for the 2016-2017 School Year:
  - Touka Mobayed (kindergarten), Abdulaziz Mobayed (2nd grade), and Omar Mobayed (4th grade), children of Dr. and Mrs. Mohammad Mobayed, Perrysburg, Ohio
- Approved Supplemental Salary Positions for 2015-2016, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.
  - Lauren Hurst, curriculum work (hourly), \$32.24 (retroactive to June 13, 2016)
  - James Kinkaid, curriculum work (hourly), \$32.24 (retroactive to June 13, 2016)
- Rescinded the following supplemental contracts for the 2016-2017 School Year:
  - Emily Atherine, elementary student council advisor, 50% of \$2,776.00
  - Grainne Kulka, elementary student council advisor, 50% of \$2,776.00
  - Heidi Morris, sixth grade Math Counts advisor, 50% of \$1,031.00

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

August 16, 2016

- Cheri Palko, sixth grade Math Counts advisor, 50% of \$1,031.00
- Jonathon Siebenaler, junior high Science Olympiad advisor, 50% of \$1,983.00
- Approved Supplemental Salary Positions for 2016-2017, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.
  - Sharon Abendroth, mentor-experienced teacher (J. George), \$1,150.00
  - Wendi Danzeisen, mentor-experienced teacher (new kindergarten teacher), \$1,150.00
  - Cheri Palko, mentor-entry-year teacher (new 6th grade teacher), \$2,300.00
  - Angie Parker, mentor-experienced teacher (new 5th grade teacher), \$1,150.00
  - Emily Atherine, curriculum work (hourly), \$32.24
  - Laurie Keating, curriculum work (hourly), \$32.24
  - Amy Lavetter, curriculum work (hourly), \$32.24
  - Nicolle Smith, curriculum work (hourly), \$32.24
  - Emily Atherine, elementary student council advisor, 75% of \$2,776.00
  - Gráinne Kulka, elementary student council advisor, 25% of \$2,776.00
  - Heidi Morris, Sixth Grade Math Counts advisor, \$1,031.00
  - Karen Fischer, Agora Faculty Manager (hourly), \$25.78
  - Jennifer Griffin, Title 1 Math Tutor (paid out of Title 1 Funds), curriculum work (hourly), \$32.24
  - Katherine Jamieson, junior high field hockey coach, \$2,776.00 (retroactive to August 1, 2016)
  - Krysta Frame, junior high girls' volleyball coach, \$1,903.00 (8th grade) (retroactive to August 1, 2016)
  - Andrea Jaworski, junior high girls' volleyball coach, \$1,903.00 (7th Grade) (retroactive to August 1, 2016)
  - Jim Petas, girls' lacrosse coach, \$4,996.00 (retroactive to August 1, 2016)
  - Kim Lemieux, girls' assistant lacrosse coach, \$3,450.00 (retroactive to August 1, 2016)
  - Tim Best, boys' lacrosse coach, \$4,996.00
- Approved Volunteer Supplemental Positions for 2016-2017, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.
  - Shawn Dayton as a volunteer girls' golf coach
- Approved the employment of substitute teachers, paraprofessionals, and secretaries for the 2016-2017 school year.
- Assigned Kay Cocke to monitor junior high/high school study halls for period one (second semester only) at the hourly rate of \$21.81 (After School Study Room Monitor rate).
- Approved Kay Cocke and Alta Richter, as needed and approved by building principal, to supervise study halls at the hourly rate of \$21.81 (After School Study Room Monitor rate).
- Approved extended days and extended hours for the following individuals for the 2016-2017 school year:
  - Mark Nusbaum – high school counselor – not to exceed 10 days
  - Darcy Browne – junior high school counselor –not to exceed 10 days
  - Rebecca McLean – library/media specialist – not to exceed 5 days
- Approved a Resolution Declaring Transportation Unreasonable and Impractical

### Transportation Resolution

WHEREAS, previous Boards of Education of Ottawa Hills Schools have adopted a policy regarding bus transportation; and

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

August 16, 2016

WHEREAS, the Board of Education has considered the small number of students eligible under state law for transportation by the district; the cost of providing transportation in terms of equipment, maintenance, personnel, and administration; whether similar or equivalent service is provided to other students eligible for transportation; the absence of current transportation services; the availability of other reimbursable types of transportation; and the time and distance required to provide the transportation; and

WHEREAS, the Board deems it practical to continue its long-standing policy and practice regarding bus transportation;

NOW, THEREFORE BE IT RESOLVED, that this Board of Education does hereby declare that its transportation of students otherwise eligible under state law is impractical based on the foregoing considerations, together with the nature and size of the community, the lack of necessary facilities in the school district to accommodate such a program, and the inherent financial burden to the district and its taxpayers which is grossly disproportionate to the benefit which would be conferred by a transportation program; and

BE IT FURTHER RESOLVED, that this Board of Education does hereby determine and establish a program for payment in lieu of transportation, in accordance with ORC 3327.01, for all students, kindergarten through eighth grade, who reside more than two miles from the Ottawa Hills School where they attend.

- Conducted the second reading and approved the 2016-2017 *Junior High School Handbook*
- Conducted the second reading and approved the 2016-2017 *Senior High School Handbook*
- Conducted a reading and approved the following Board Policy:  
– Policy 3223 - Standards Based School Counselor Evaluation (new)
- Approved the adoption of the following textbooks for the 2016-2017 School Year

Grade Level	Course Title	Book Title	Publisher	© Date
<b>AP Computer Science Principles</b>				
11-12	AP Computer Science Principles	<i>Learning to Program with Alice</i>	Prentice Hall	2012
<b>AP Art History</b>				
9-12	AP Art History	<i>Gardner's Art Through the Ages: A Global History</i>	Cengage	2015

- Approved a resolution of intent not to provide career-technical education in grades 7 and 8 for the 2016-2017 school year:

**RESOLUTION OF INTENT NOT TO PROVIDE  
CAREER-TECHNICAL EDUCATION IN GRADES 7 AND 8**

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Ottawa Hills Local School Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2016-2017 school year; and

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

August 16, 2016

BE IT FURTHER RESOLVED that the Ottawa Hills Local School Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2016.

- Approved the discard of outdated/irreparable technology and classroom equipment
- Approved the donation of the following old classroom equipment to Summit Academy Toledo Learning Center:
  - Parco No 697623 - very old
  - Parco No 697626 - very old
  - Parco No 697625 - very old
  - Parco No 697620 - very old
  - Parco No 697622 - very old
  - Parco No 697627 - very old
  - Parco No 697621 - missing eyepiece
  - Parco No 697628 - missing eyepiece
  - Fisher Scientific 851014 - missing eyepiece and broken prism
  - Bausch and Lomb No 57543 - high power lens is broken
  - SKope 60334296 - missing eyepiece

Employment  
of E. Silk as  
Dir. of  
Development  
and Alumni  
Relations  
Approved  
83-16

Dr. Miller recommended the Board approve the employment of Erica Silk as the Director of Development and Alumni Relations, with a two-year contract at the salary of \$62,500, effective September 6, 2016. Mr. Greeley moved to employ Erica Silk as the Director of Development and Alumni Relations. Second by Mr. Arnold.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Handbook for  
the Dir. of  
Development  
and Alumni  
Relations  
Approved  
84-16

Dr. Miller recommended the Board approve the Handbook for the Director of Development and Alumni Relations. Mr. Arnold moved to approved the handbook for the Director of Development and Alumni Relations. Second by Mr. Greeley.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Employment  
of D. Lopez  
Approved  
85-16

Dr. Miller recommended the Board employ Daniel Lopez as an elementary teacher, with a one year contract for the 2016-2017 school year - BA, Step 0 - \$39,654.00. Mr. Hupp moved to employ Mr. Lopez. Second by Mrs. Pixler.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Continuing  
Contract for  
W. Danzeisen  
Approved  
86-16

Dr. Miller recommended the Board grant a continuing contract to the following full-time teacher who has completed the requirements and is eligible for a continuing contract:  
– Elementary School, Wendi Danzeisen

Mrs. Pixler moved to grant Mrs. Danzeisen a continuing contract. Second by Mr. Hupp.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Continuing  
Contract for  
M. Jankowski  
Approved  
87-16

Dr. Miller recommended the Board grant a continuing contract to the following full-time teacher who has completed the requirements and is eligible for a continuing contract:  
– Elementary School – Melissa Jankowski

Mrs. Pixler moved to grant Mrs. Jankowski a continuing contract. Second by Mr. Hupp.

# RECORD OF PROCEEDINGS

169

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

August 16, 2016

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Dr. Miller recommended the Board grant a continuing contract to the following full-time teacher who has completed the requirements and is eligible for a continuing contract:

– Elementary School – Jennifer Powers

Continuing  
Contract for  
J. Powers  
Approved  
88-16

Mrs. Pixler moved to grant Mrs. Powers a continuing contract. Second by Mr. Hupp.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Executive  
Session  
Approved  
89-16  
Enter: 5:29 pm  
Recon: 5:36 pm

Mr. Hupp moved to go into Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee or regulated individual requests a public hearing. Second by Mrs. Pixler.

Roll Call:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

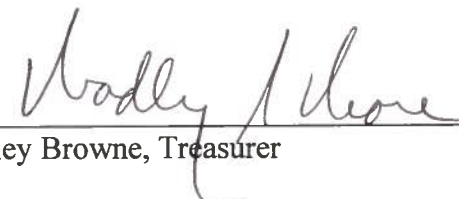
Adjournment  
Approved  
90-16

There being no further business, at 5:37 p.m. Mr. Greeley moved to adjourn the meeting. Second by Mrs. Pixler.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

  
Brad Johnson, President

ATTEST:

  
Bradley Browne, Treasurer