

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

February 16, 2016

The Ottawa Hills Board of Education, Ottawa Hills Local School District, Lucas County, Ohio, met for its regular business meeting on Tuesday, February 16, 2016, beginning at 4:30 p.m., in the Ottawa Hills Community Room.

Board members in attendance were Mr. David Arnold, Mr. Troy Greeley, Mr. Corey Hupp, Mr. Brad Johnson, and Mrs. Kate Pixler. Also in attendance were: Mr. Brad Browne, Ms. Melissa Burden, Mr. John DeMilt, Mr. Tim Erickson, Ms. Yolanda Hernandez, Mrs. Tracy Hertz, Miss Hailey Johnson, Mr. P. J. Johnson, Ms. Kori Kawczynski, Ms. Rosalice Manlove, Mr. Tom McCarthy, Mr. Ben McMurray, Dr. Kevin Miller, Mr. Shane Patacca, Mrs. Jackie Patterson, Mr. Gene Richard, Miss Skye Richard, Mr. Donnie Stevens, Mrs. Amy Szyperski, and Mr. Sam Szyperski.

Agenda
Approved
23-16

Mr. Johnson called the meeting to order. Mr. Hupp moved to approve the agenda. Second by Mr. Arnold.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Mr. McMurray and Mr. Johnson introduced students of the month for February: Hailey Johnson, Sam Szyperski, and Skye Richard.

Dr. Miller presented the superintendent's update and district inservice meeting report. The junior/senior high health/physical education position has been posted, and interviews will be held in March. Calendar Committee will meet in February to begin work on the 2017-2018 school year calendar. Work is being done to schedule meetings with three consultants to help gather community input on facilities plan. Tim Erickson shared information about the baseball fence and advertising. Cost of the fence is \$22,000.00 and \$13,600.00 has been raised so far. The April Board of Education meeting will be moved to Monday, April 18.

OH Schools Foundation has named the general fund in honor of Dee and Lance Talmage. Plans for the Foundation's alumni event in New York City, in conjunction with the Choraliers' performance in Carnegie Hall, are coming along nicely. There will be a Mission Breakfast in coordination with Career Day on April 15. A reception will be held on May 24, from 6-7:00 p.m. to thank donors and unveil Founders' Society signage. Foundation policies are being produced. Mr. Hupp shared that Village Council met on February 23 for a "Visions" meeting; After Prom Pancake Supper will be February 19; Green Bear Ball will be March 19. Mrs. Pixler shared that the Athletic Boosters will meet on February 23.

Consent
Agenda
Approved
24-16

Dr. Miller recommended that the Board approve the Consent Agenda. Mr. Arnold moved to approve the Consent Agenda. Second by Mr. Greeley.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Approval of the Consent Agenda included the following action:

- Approved minutes of the January 14, 2016 organizational meeting as corrected, the January 14, 2016 special meeting, the January 19 regular meeting, and the January 28, 2016 special meeting
- Approved investment and financial reports

General Fund (001)	\$1,053,179.66
Uniform School Supplies (009)	\$149.47
Rotary – Internal Services (014)	\$6,118.55
Public School Support (018)	\$6,323.41
House Bill 426-Term Benefits (035)	\$6,084.59
Student Managed Activity (200)	\$1,744.73
District Managed Activity (300)	\$8,960.10
IDEA Part B – Special Education (516)	\$25,752.88
Title I Targeted Assistance (572)	\$2,514.72

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

February 16, 2016

Title II-A Teacher Quality (590)

\$1,600.00

<u>Investment Account</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
StarOhio (General Account)	\$507,513.92	0.33%	Continuous
StarOhio (Trust Accounts)	\$115,753.49	0.33%	Continuous
Star Plus	\$1,004,581.63	0.31%	Continuous
M.S.S.B.: American Express C.D.	\$245,000.00	0.75%	February 22, 2016
M.S.S.B.: Ally Bank C.D.	\$78,427.53	2.00%	September 30, 2016
M.S.S.B.: Goldman Sachs C.D.	\$95,002.47	0.95%	February 21, 2017
M.S.S.B.: Discover Bank C.D.	\$95,000.00	1.10%	February 20, 2018
M.S.S.B.: G.E. Capital Retail Bank C.D.	\$100,000.00	1.05%	November 22, 2016
M.S.S.B.: CIT Bank C.D.	\$250,000.00	1.45%	November 22, 2017
M.S.S.B.: G.E. Capital Retail Bank C.D.	\$151,406.73	2.10%	November 1, 2018
M.S.S.B.: G.E. Capital Financial Bank C.D.	\$66,301.56	4.00%	February 13, 2019
M.S.S.B.: Barclays Bank C.D.	\$251,365.75	2.10%	August 13, 2019
M.S.S.B.: American Express C.D. (Utah)	\$171,005.68	2.10%	August 28, 2019
M.S.S.B.: First Bank C.D.	\$100,503.97	1.10%	December 20, 2016
M.S.S.B.: Ally Bank C.D.	\$175,672.19	0.75%	April 10, 2017
M.S.S.B.: Goldman Sachs C.D.	\$150,000.00	2.25%	September 23, 2020
M.S.S.B.: Capital One Bank C.D.	\$249,508.72	2.00%	September 10, 2019
M.S.S.B.: Greenwood DE C.D.	\$151,559.59	2.30%	September 30, 2020
M.S.S.B.: Capital One C.D.	\$249,285.18	2.20%	October 21, 2020
Federal Home Loan Mortgage Corp.	\$174,934.37	1.13%	October 29, 2020
M.S.S.B.: Citizens Philadelphia C.D.	\$250,000.00	0.45%	March 23, 2016
M.S.S.B.: Grand Banking Co. of GA C.D.	\$250,000.00	0.65%	June 23, 2016
M.S.S.B.: Santander, Wilmington DE, C.D.	\$250,000.00	0.75%	September 23, 2016
M.S.S.B.: Patriot Nation, Stanford CT, C.D.	\$250,000.00	0.80%	November 30, 2016
M.S.S.B.: Midland State Bank of IL, C.D.	\$249,000.00	0.85%	January 23, 2017
M.S.S.B.: Manhasset NY, C.D.	\$250,000.00	0.50%	April 13, 2016
M.S.S.B.: Adkin Valley, Statesville NC, C.D.	\$250,000.00	0.55%	July 13, 2016
M.S.S.B.: 1 st Nat'l, Riverside CA, C.D.	\$250,000.00	0.60%	October 17, 2016
M.S.S.B.: Merchants & MFTS, Joliet, IL, C.D.	\$250,000.00	0.70%	February 11, 2017
M.S.S.B.: 1 st Nat'l B & T, Vinita, OK, C.D.	\$250,000.00	0.70%	February 20, 2017
Federal Nat'l Mortgage Association	\$427,783.75	1.80%	October 21, 2020
Institutional Money Mkt. Fund	\$3,713.26	0.00%	Continuous
Fifth-Third – Compensating Bal. Acct	\$100,000.00	0.00%	Continuous
Fifth Third – Public Funds Sweep Acct	\$1,803,518.95	0.00%	Continuous

- Approved transfer \$138,000.00 from the General Fund to the following funds:
 - \$5,000.00 to OH21 (014-9100)
 - \$6,000.00 to the Athletic Fund (300-9300)
 - \$60,895.00 to the Termination Benefits Fund (035)
 - \$66,105.00 to the Bond Fund (002)

- Approved Appropriation Modifications

		Appropriation Increase	Appropriation Decrease
001-900	Operating Transfers	\$52,000.00	
002	Bond Fund	\$66,105.00	
035	Termination Benefits Fund		\$14,095.00
300	District Managed Student Activities	\$ 72,500.00	

- Approved Then and Now Certificate Exceeding \$1,000.00 (O.R.C. 5705.41)

- Approved the resignation of the following Supplemental Salary Positions:
 - John Wodarski, head cross country coach, effective December 2, 2015
 - Matthew Chappuies, assistant track coach (junior high), effective January 26, 2016

RECORD OF PROCEEDINGS

127

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

February 16, 2016

- Approved Supplemental Salary Positions for 2015-2016, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.
 - Mark Nusbaum, assistant track coach, \$2,831.40 (60% of \$4,719.00)
 - Anastasia Kules, assistant track coach, \$1,887.60 (40% of \$4,719.00)
 - Marisa Everitt, assistant softball coach, \$2,878.80 (60% of \$4,798.00)
 - Andrea Jaworski, assistant softball coach, \$1,919.20 (40% of \$4,798.00)
 - Gerald Davis, curriculum work (hourly) \$32.24
 - Emily Atherine, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
 - Jennifer Griffin, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
 - Amy Lavetter-Keidan, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
 - Gráinne Kulka, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
 - Heidi Morris, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
 - Holly Simon, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
 - Dave Wells, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
 - Amy Wolff, intervention tutor (hourly), \$36.54 (retroactive to February 1, 2016)
- Approved Volunteer Supplemental Position for 2015-2016, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code. Positions are contingent upon adequate student participation as determined by administrative review.
 - Frank Veres, volunteer baseball coach
- Adjusted stipend of Kimberly Manchur, director of the elementary/junior high musical, from \$2,300.00 to \$3,000.00 (Stipend to be paid from Elementary Musical Funds)
- Adjusted stipend of Darrin Broadway, artistic director and assistant director of the elementary/junior high musical, from \$2,100.00 to \$3,000.00 (Stipend to be paid from Elementary Musical Funds)
- Approved Family Medical Leave for Rose Stevens, beginning January 27, 2016
- Employed the following substitute teachers pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code:
 - Gerald Davis, retroactive to February 9, 2016
 - Ray Heitger
 - Muhammad Zubair
- Approved the employment of Alexandra Wolfinger as a classroom paraprofessional, Step 0, \$13.40/hour, effective March 1, 2016
- Approved out-of-state 8th Grade Trip to Washington, D.C.: May 17-20, 2016
- Accepted the following donations:
 - Ninety-four gifts totaling \$29,040.00, to the Choraliers for their trip to New York City

Dr. Miller recommended the Board issue a three-year contract, commencing July 1, 2016, to Dr. William D. Miller as Director of Curriculum and Instruction, at the annual salary of \$91,000.00. Mr. Arnold moved to issue a three-year contract to Willam Miller. Second by Mr. Hupp.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Dr. Miller recommended the Board approve the retirement resignation of Sandra R. Barnard, sixth grade teacher, effective September 1, 2016. Mr. Hupp moved to approve Mrs. Barnard's retirement resignation. Second by Mrs. Pixler.

Three-Year
Contract for
W. Miller
Commencing
July 1, 2016
Approved
25-16
Retirement
Resignation of
S. Barnard
Approved
26-16

RECORD OF PROCEEDINGS

128

Minutes of Ottawa Hills Local School District Board of Education

Regular Meeting

Held in the Ottawa Hills Community Room

February 16, 2016

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Mr. Arnold moved to go into Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee or regulated individual requests a public hearing. Second by Mrs. Pixler

Executive Session
Approved
27-16
Enter: 5:20 pm
Recon: 5:50 pm

Roll Call:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Mr. Arnold recommended that the Board approve the following administrator and non-bargaining unit support staff salaries, effective January 1, 2016. Second by Mr. Hupp.

Bradley Browne, Treasurer	\$ 122,740.00
Timothy Erickson, Athletic Director	\$ 81,527.00
Tracy Hertz, Director of Student Services	\$ 92,413.00
Kori Kawczynski, Elementary School Principal	\$ 93,421.00
Rosalice Manlove, Director of Curriculum and Instruction	\$ 99,735.00
Benjamin McMurray, Junior/Senior High School Principal	\$ 115,725.00
Kevin Miller, Superintendent	\$ 125,147.00
Shane Patacca, Director of Technology	\$ 88,561.00
Jacqueline Patterson, Junior/Senior High School Assist. Principal	\$ 99,214.00
Brooks Spiess, Technology Coordinator	\$ 56,650.00
Teresa Leinweber, Payroll Officer	\$ 22.50/hour
Karen Mayfield, Executive Assistant to the Superintendent	\$ 26.97/hour
Ronald Stevens, Assistant to the Treasurer	\$ 25.30/hour
Susan Wilson, Secretary – Curriculum & Instruction/EMIS	\$ 24.63/hour

Salaries for
Administrators
and Non-
Bargaining Unit
Support Staff
Approved
28-16

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

Reference
Handbook for
Administrators
Approved
29-16

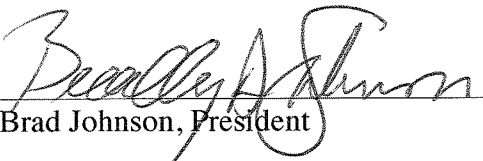
Mr. Hupp moved to approve the *Reference Handbook for Administrators*, as amended, effective January 1, 2016. Second by Mrs. Pixler.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried

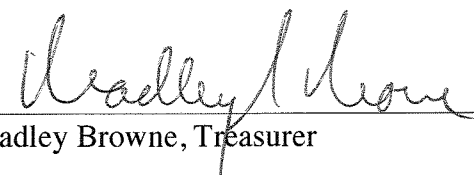
Adjournment
Approved
30-16

There being no further business, at 5:53 p.m. Mr. Arnold moved to adjourn the meeting. Second by Mr. Greeley.

The vote:	Mr. Arnold	Aye	Mrs. Pixler	Aye
	Mr. Greeley	Aye	Mr. Johnson	Aye
	Mr. Hupp	Aye		Carried


Brad Johnson, President

ATTEST:


Bradley Browne, Treasurer